

SWAY PARISH COUNCIL

A Meeting of the Parish Council was held at the Jubilee Field Pavilion, Station Road, Sway on Thursday 28th August 2014.

Present : Councillors Barry Rickman (Chairman), Ted Fleat (Vice Chairman), Kevin Cripps, Peter Dance, David Golby and Stephen Tarling.

In attendance: Neil Gulliver (Parish Clerk) and John Warden (Parish Council's Transport Representative) plus 15 members of the public.

080/14 Apologies

Apologies were received from Carole Gates and Kevin Langford.

081/14 Minutes of the Meeting held on the 24 July 2014 and Matters Arising (1) Minutes

The minutes of the meeting held on the 24 July 2014 were approved and signed by the Chairman.

There were no matters arising.

082/14 Report by County Councillor Ken Thornber

In the absence of Councillor Thornber, it was agreed to defer this item to the next meeting.

083/14 Clerk's Report

Post of Parish Clerk – The Clerk confirmed that the interviews for the new Clerk would take place on Thursday 4 September.

Licensing Act 2003 – Variation Premises Licence – Central Stores, Station Road, Sway – The Clerk reported that, following consultation with Councillors, he had informed NFDC that the Parish Council's overall view on this application was that they would not object to the application despite concerns about the long hours during which alcohol would be on sale. The Parish Council were reassured that the safeguard was in place whereby the licence could be reviewed at any time should any future problems arise.

Licensing Act 2003 – Variation Premises Licence – Passford House Hotel, Mount Pleasant Lane, Sway - The Parish Council had been notified by New Forest District Council that Passford House Hotel has applied for a revised licence as follows:-

To add Live Music, Recorded Music, Anything Similar, (indoors), 10:00hrs to 01:30hrs, Monday to Sunday and on New Year's Eve from the end of permitted hours on the following day (or, if there are no permitted hours on the following day, midnight on 31st December).

Late Night Refreshment, indoors and outdoors, 23:00hrs to 01:30hrs, Monday to Sunday and on New Year's Eve from the end of permitted hours on the following day (or, if there are no permitted hours on the following day, midnight on 31st December). The premises may provide late night refreshment to residents and bona fide guests for twenty four hours.

Supply of alcohol on and off the premises, Monday to Sunday, 10:00hrs to 01:30hrs and on New Year's Eve from the end of permitted hours on the following day (or, if there are no

permitted hours on the following day, midnight on 31st December) and to provide the sale of alcohol to residents and bona fide guests for twenty four hours.

The hours the premises will be open to members of the public, 00:00hrs to 24:00hrs, Monday to Sunday. Remove all embedded restrictions from the Licensing Act 1964 bar embedded restrictions relating to New Year's Eve and Residents and Bona Fide Guests.

The Parish Council considered the application in some detail and some Councillors had particularly concerns about the hours being extended to 1.30am on every day of the week. Peter Dance suggested that the hours of business between Sunday and Thursday should be limited to 12 midnight and to 1.30am on Friday and Saturday. If the Hotel wanted to extend the hours for a particular function they could apply for a Temporary Events Notice. After further discussion it was agreed to support Peter Dance's suggestion and that the Clerk should write to the District Council accordingly.

Sway Gardening Club – The Gardening Club had confirmed that the Open Gardens event would be held on Sunday 7 June 2015. The organising committee had requested the Parish Council's formal support and agreement to this event which was given unanimously as was the use of the car park at Jubilee Field on the day.

084/14 Finance - Accounts to be paid in August 2014

It was unanimously agreed that the following payments should be authorised:

	Cost £	Cheque Value £
Talk Talk Business – Office Broadband & Telephone	33.30	-
E-on – electricity and gas at Jubilee Field	132.26	-
Payroll Solutions Ltd – Clerks Pay Arrangements	21.60	-
The Gardeners Ltd – Grounds Maintenance for July 2014	509.04	509.04
Loaders Garage Ltd – Red Diesel for Tractor	49.00	49.00
Playdale – Repairs to Childrens Playground	207.73	207.73
Atech UK Ltd – Annual Inspection of Fire Alarm	92.40	92.40
Gristwood & Toms – Tree works at Stanford Rise	110.54	110.54
Advertiser & Times – Advert for Summer Playscheme	36.00	-
Advertiser & Times – Advert for Alcohol Licence at Jubilee Field	89.10	125.10
NFU Mutual – Tractor Insurance	422.94	422.94
Cleansing Service Group – Disposal of Effluent	140.00	140.00
NFDC – Printer Cartridges	128.83	128.83
Tony Blakely – Strimming of Allotment	20.00	20.00
Brian Batchelor – Facilities Management for August 2014	201.67	201.67
Clerk's net salary for August 2014 plus expenses/costs	882.20	882.20
HM Revenue & Customs – Tax/NI - Clerk's salary for August 2014	282.58	-
HM Revenue & Customs – Employers NI for August 2014	64.61	347.19
Lloyds TSB – Bank charges	16.14	-

Total	3439.94	3236.64
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Current Financial Position - Current Account as at 27/08/14 - £40,397.85

085/14 Report from the Planning and Transport Committee

Stephen Tarling reported the main issues which had been dealt with by the Committee at their meeting on the 21 August 2014:-

The Committee had recommended approval of the planning application in respect of Fairlight Cottage, Fairlight Lane, Tiptoe and also Fernlea, Westbeams Road, Sway but would accept the decision reached by the NPA's Officers under their delegated powers. In addition they recommended refusal of the planning applications in respect of Brambles, Middle Road, Tiptoe and 1 Shelley Cottages, Manchester Road, Sway but would accept the decision reached by the NPA's Officers under their delegated powers. The Committee also agreed to accept the decision reached by the NPA's Officers in respect of the planning applications for 14 Anderwood Drive and Glendale, Middle Road, Sway.

086/14 Report from the Amenities Working Group

Ted Fleat reported the main issues which had been dealt with at the Working Group's meeting early that evening:-

Jubilee Field - Fire Risk Assessment – The Working Group agreed that they would carry out their own risk assessment of the main Pavilion rather employ an outside consultant. The Clerk would ensure that the assessment was carried out as soon as possible.

Jubilee Field - Kitchen – Ted Fleat reported that the Working Group had unanimously supported the Football Club's proposed plan for changes to the present kitchen which would include the installation of a glasswasher and a refrigerated bottle cabinet together with other alterations. All the costs would be met by the Football Club and the new equipment would be available to all users of the Pavilion. It was also proposed to install a television in the main hall. The Clerk had been asked to determine what, if any, licenses would be required.

Kevin Cripps, seconded by Stephen Tarling, moved and it was unanimously resolved that the Football Club be allowed to go ahead with the alterations as detailed.

The Chairman thanked the Football Club for their work and commitment and for making the new facilities available to all users. He felt that this would make the Pavilion more accessible to other users.

087/14 Grant Applications

The Clerk stated that there were no grant applications to be considered.

088/14 Correspondence and Any Other Business

The Clerk confirmed that the highway works in Coombe Lane were due to start in the first week of September.

089/14 Dates of Future Meetings

The dates for future meetings of the Parish Council were noted:-

Thursday	25 th September 2014	Jubilee Field Pavilion
Thursday	30 th October 2014	Jubilee Field Pavilion
Thursday	27 th November 2014	Jubilee Field Pavilion
Thursday	18 th December 2014	Jubilee Field Pavilion
Thursday	29 th January 2015	Jubilee Field Pavilion
Thursday	26 th February 2015	Jubilee Field Pavilion

There being no further business, the Chairman closed the meeting at 7.55pm.

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Chairman