



Sway Parish Council

AMENITIES WORKING PARTY

At 7:30pm, THURSDAY 5th November 2015 at the Jubilee Field Pavilion, Sway

Minutes

Those present: Melanie Seacombe (Chair) Barry Rickman, Peter Dance, Ted Fleat, Anita Gresham-Hale and Parish Clerk Sue Brayley

1. **Apologies** – received from Alex Pepper
2. **Minutes of the Meeting held on the 1st October 2015 and Matters Arising**

The Minutes were approved. Cllr Gresham-Hale asked the clerk if she was taking the Minutes and the Clerk declined the offer.

3. **Stanford Rise**

- i) **Clerk's report** - The Clerk reported that there were a couple of trees that the contractor was aware of and would be dealt with soon.
- ii) **General Matters Arising (if any)** – Nothing to report

4. **Jubilee Field Pavilion and Grounds** – because of the impending changes at Jubilee Fields, the clerk said that the emergency exit ramp was put on 'hold' and that there was little point in proceeding. Cllr. Seacombe asked if the councillors agreed with the clerk and a consensus was reached. The Clerk said that she would distribute some quotations on electrical work to the councillors.

- i) **Report from the Jubilee Field User's Group Representative (Cllr. Ted Fleat)**
– Cllr. Fleat highlighted certain sections of the JFUG Minutes and in particular a meeting to be arranged with the Sway Village Hall Management Committee in the next couple of weeks. Cllr. Gresham-Hale asked if all councillors on the AWP could receive a copy of the JFUG Minutes, presently sent to Chairman and Vice-Chairman of the AWP as well as the Parish Clerk. Agreed Cllr Seacombe will send emails addresses to Graham Levers
- ii) **Play Park – including update on progress against action items** – Work still to take place revolves around trip hazards and the safety surface (wet pour). The clerk agreed to obtain quotes to supply and install wet pour. There is a likelihood that the costs will exceed £500 therefore approval will need to be sought from Full Council.
- iii) **Trees for Life** – Attendees: Cllr. Seacombe, Cllr. Ted Fleat said he would pop into the event, Cllr. Peter Dance 10 am – 12 noon, Cllr. Barry Rickman would be bringing Chief of National Park. The clerk has a list of timings of Cllrs. not present.
Discussion ensued on a tree outside the entrance to Jubilee Field that had been vandalised. Cllr. Rickman said he would enlarge a photograph of John Burry planting the tree which is to be hung in Jubilee Pavilion.

- iii) **General Matters Arising (if any) – to include update on potential pavilion hiring.** The Clerk reported that there had been a couple of ad-hoc hirers but that only another £3.5K could be earned on revenue before VAT kicks-in. Cllr. Gresham-Hale reported that would tie in nicely with the percentage occupancy figure. It was decided to try and market Jubilee Pavilion in a low-key way.

5. Centenary Close

- i) **Clerk's report** – The Clerk reported that she has received complaints about overhanging trees on NFDC land adjacent to Centenary Close. It was suggested the Clerk should direct these complaints to NFDC tree officer.
- iv) **General Matters Arising (if any)** – Shrubs will be trimmed as part of planned maintenance.

6. Pitmore Lane / Memorial Field

- i) **Clerk's report** – Still no Lease or invoice has been received from the Forestry Commission. Cllr. Fleat asked if the council should chase them up as it would be a shame if Sway Parish lost the right to use it. The Clerk replied that the ball was in the Forestry Commissions' court. The Clerk assured the AWP that money had been set aside to cover any outstanding invoices.
- v) **General Matters Arising (if any)** – Nothing to report

7. Allotments

- i) **Clerk's report** – Rent demands had been sent out. There was a discussion about vacant plots often being surrendered in poor condition perhaps a deposit could be paid? The deposit would be returned if the plot was surrendered in good condition. This suggestion still tbc. There is still waste being passed over the fence. Cllr Pepper indicated in a note read out by the Chair that she intended to contact Roger chairman of the Allotments Committee encouraging him to use AWP meetings to raise any items for discussion. Cllr. Rickman stated that Roger was probably unaware of the time and date of the AWP. The chair suggested that pressure could be relieved from the Clerk by handing allotments over to the Amenities Working Party. The Clerk replied that the letters had to come from the Clerk.
- vi) **General Matters Arising (if any)** None

8. To receive an update on the consultation plans for the S106 funding (MS)

Cllr Seacombe reported that approximately 150 suggestions had been received so far. The consultation was well advertised, e.g. Lymington Advertiser, Sway News, Sway Newswire, clipboards in retail outlets, surveymonkey and info@sway-pc.gov.uk

9. To consider required amenities expenditure for 2016/17 – The clerk asked for items for Amenities Expenditure specifically in relation to Jubilee Pavilion. Cllrs Seacombe and Gresham-Hale suggested that the clerk would be best suited to provide this as she spent more time at the Pavilion. The Clerk preferred a list from councillors. Cllr. Gresham-hale offered to prepare a schedule of condition on the kitchen. There is already a maintenance line of £8K in the budget for this.

10. Correspondence and Any Other Business Cllr. Seacombe suggested putting Minutes and Agendas of AWP on the website, particularly as Cllr. Marchant was helping the Clerk. This was unanimously agreed. Cllrs Seacombe also suggested that we could have 'Friends of Stanford Rise', Friends of Jubilee Fields etc. As a way of tapping into grant streams. Cllr. Gresham-Hale thought this was a good idea. Cllr Seacombe suggested this could be a future agenda item.

11. To Confirm Date of Next Meeting – Thursday 3rd.December 2015

Meeting closed at 8.41 PM

[All future meetings will be held on the 1st Thursday of the month, until further notice.]