



# *Sway Parish Council*

**Members are hereby summoned to attend a meeting of Sway Parish Council to take place at 7.30pm, Thursday 17<sup>th</sup> December 2015 at the Jubilee Field Pavilion, Sway.**

## **Agenda (amended 10 Dec 2015)**

1. Apologies
2. Minutes of the Meeting held on the 26<sup>th</sup> November 2015 (draft minutes previously circulated and posted on the web) and matters arising; and to confirm the minutes of the 22<sup>nd</sup> October meeting (previously circulated after minor agreed amendments and posted on the web).
3. Report from County Councillor Ken Thornber.
4. Chairman's update, NFDC items, correspondence and Clerk's report .
5. Finance Working Party, to include:
  - i. Receive and agree payment schedule for December, to date;
  - ii. Report from Finance Working Party;
  - iii. Confirmation of the 2016/17 budget;
  - iv. Confirmation of the 2016/17 precept.
6. Planning and Transport Committee to include:
  - i. Report on the 10 Dec 2015 meeting (to be circulated in advance of the meeting);
  - ii. Update on outcomes and issues arising since then.
7. Amenities Working Party to include:
  - i. Report on the 03 Dec 2015 meeting (draft minutes previously circulated and posted on the web) and matters arising;
  - ii. Consider the proposal to set up a "Friends of Stanford Rise";
  - iii. Report on the Jubilee Field Users' Group meeting of 08 December 2015;
  - iv. To approve Cllr. Len Thomas as a member of the Amenities Working Party;
  - v. To approve consultation questions for s.106 funding.
8. To receive and discuss proposed Terms of Reference for the Information Working Group.
9. To agree that in all standing orders that are not mandatory, reference to Parish Clerk and/or RFO shall, henceforth and temporarily until a new Parish Clerk and/or RFO start work, be taken to include Parish Councillors and/or any other suitable person approved by the Parish Council.
10. Items for the next agenda and any other business.
11. To confirm the date of the next meeting – 28<sup>th</sup> January 2016.
12. Parish Council closed session to discuss personnel items, and the way forward.

[www.sway-pc.gov.uk](http://www.sway-pc.gov.uk)

For any further enquiries regarding this meeting please contact the Parish Clerk's office: 01590 718116 or  
E-mail [clerk@sway-pc.gov.uk](mailto:clerk@sway-pc.gov.uk)