

## Agenda Item 7 – Parish Council Meeting 27 April 2017

### Report from Jubilee Field Project Group, 1 – 13 April 2013

- Cllr. Kevin Cripps was elected as Chair.
- It was agreed to change the name of the group to the Jubilee Field Project Group.
- Terms of Reference (TOR) were discussed and we recommend following change;
  1. *The objective of the group is to consider the proposal from the Sway Social Club Trustees (SSCT) to transfer funds to Sway Parish Council (SPC) to support a development at Jubilee Fields.*
- We recommend that the MUGA is treated as a separate project as the community has already been widely consulted on this and demonstrated its support. An early working draft feasibility study was circulated which needs further consideration.
- We have attempted to identify stakeholders who are not part of the Project Group but who may need to interact with the project or who may be affected by the projects outcome. Such people may:
  - Support or oppose the project
  - Gain or lose as a result of project delivery
  - See the project as a threat or an enhancement to their position
  - Become active supporters or active blockers of the project and its progress

We will attempt to analyse who the stakeholders are and engage with them appropriately. We see effective communication as being essential.

- Even at this early stage we consider the completed project is not viable unless it becomes self-funding (including contributions to maintenance) within 12 months.
- A business case will be required to understand the viability of the project.
- We will need to request funding to support the initial stages of the project at some point....that source needs to be identified.