



**Sway Parish Council Meeting  
Thursday 14<sup>th</sup> December 2017  
Jubilee Field Pavilion, Sway**

**Present:**

Cllr Barry Rickman, Chair  
Cllr Kevin Cripps  
Cllr Peter Dance  
Cllr Alex Pepper  
Cllr Hugh Marchant  
Cllr Len Thomas

Cllr David Golby, Vice Chair  
Cllr Melanie Seacombe  
Cllr Stephen Tarling  
Cllr Graham Turner  
Cllr John Warden  
Katie Walding, Clerk & RFO

**In attendance:**

Lymington Times & New Milton Advertiser, Sway News and 9 members of the public

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The meeting started at 7:30pm with a welcome and brief introduction from the Chair.

**PC 17/157 Apologies**

Received from Cllr Fleat.

**PC 17/158 Declaration of Interests**

No Declarations were made in connection with Agenda items.

**PC 17/159 Minutes of Meeting held 23<sup>rd</sup> November 2017**

The Minutes were approved as an accurate record, without correction, and signed by the Chair.

**Matters Arising:**

**PC 17/160 Parish Tree Works**

The Clerk confirmed that the work had been scheduled to start in early January, weather permitting.

**PC 17/161 Playground repairs**

The Clerk confirmed that the work had been scheduled but due to the drop in temperature had been unable to start. The wetpour repairs in particular, require a more ambient air temperature in order to cure properly.

**PC 17/162 Chairman's Report**

a) The Chair had received an email from another War Memorial grant source, and they were offering up to 50% of works needed on any Memorial subject to

application. The Clerk agreed to look at this as a potential, additional/alternative source of funds.

**b)** The Chair had attended the funeral of Ken Thornber, a moving ceremony held at Beaulieu Abbey. There will be a memorial service held in Winchester, probably in early 2018 and he would update when this was confirmed.

**c)** The Chair confirmed he had recently – and successfully – applied to an NFDC Community Grant Scheme on behalf of the Sway Village Hall and was delighted to present a cheque for £600 to them.

**d)** Sway Football Club had written to the Chair to confirm their wish to proceed with the applications for both floodlights, and advertising boards, as noted in previous minutes PC17/146 items b) and c). After a brief discussion, the Chair confirmed he would hold the matter until further details could be supplied by the Football Club.

**e)** An email had been received by the Chair and the Clerk, from a resident, and the Chair read the email which asked the Council to consider the request that an enclosed dog space at Jubilee Fields be considered for placement on the SPC agenda for January 2018. It was noted that the Council has previously minuted (Ref: PC17/085) the intention of the Jubilee Field Project Group to consult the village in regard to plans for Jubilee Fields and the Pavilion, if and when a formal proposal is received from the Trustees of Sway Social Club. At that time, it was agreed that the Clerk will add the item to the agenda and Sway residents would be encouraged to inform the Council of their wishes.

#### **PC 17/163 County Council Report**

Cllr Mans had sent his apologies to the Clerk, and so there was no update.

#### **PC 17/164 Clerk's Report and Correspondence**

**a)** The Clerk had received a note from Mrs Pat Fleat thanking the Council for their contribution to the Mollie Mold memorial bench landscaping.

**b)** The War Memorial Grant application has been submitted. The War Memorial Trust will review from 31<sup>st</sup> December and let us know their decision approx. 6 weeks after that.

**c)** An introduction had been made between the Friends of the Village Hall and Holger Schiller, Communities Officer at NFNPA which, it had been reported, was positive.

**d)** The Clerk and Cllr Marchant had met with an HCC Highways Officer following a complaint from a resident in regard to accessibility with a mobility vehicle. It was a positive meeting where it was hoped that the worst of the pavement issues could be addressed to help with safe passage around the village.

e) The Clerk had attended an introductory meeting with the auditor that morning, in preparation for her first year-end audit and in light of the new external auditor guidelines.

## **PC 17/165 Finance**

### **a) Payment Schedule**

The Schedule of payments for November had previously been circulated. It was noted that due to the early meeting in December, some regular payments were unable to be added (invoices not yet received) and so a number of payments would have to be settled and added to the January Schedule.

**DECISION:** Cllr Turner proposed that the Payment Schedule for December should be approved. This was seconded by Cllr Cripps and unanimously agreed.

### **b) Accounts**

The Accounts to 30<sup>th</sup> November had previously been circulated.

**DECISION:** Cllr Turner proposed that the Accounts to 30<sup>th</sup> November be approved. This was seconded by Cllr Cripps and unanimously agreed.

### **c) 2018/2019 Budget**

After a number of meetings of the Finance Working Group a final budget had been drawn up and circulated to all Councillors prior to the meeting.

**DECISION:** Cllr Turner proposed that the Budget for 2018/2019 be approved. This was seconded by Cllr Cripps and it was unanimously agreed.

### **d) 2018/2019 Precept**

Cllr Turner confirmed that the approved budget also documented the proposed Precept for 2018/2019 which reflected a 3% increase, to £61,747. With a slight increase in the number of relevant dwellings, this equates to £36.30 per Band D property, an increase of 80 pence on 2017/2018.

**DECISION:** Cllr Turner proposed that £61,747 be approved as the Precept for Sway Parish in 2018/2019. This was seconded by Cllr Golby and unanimously agreed.

## **PC 17/166 Planning and Transport Committee**

### **a) Committee Meeting of 7<sup>th</sup> December**

Draft minutes had been previously circulated and made available on the website. Cllr Tarling delivered a verbal summary of the meeting and further reported on subsequent items:

- **NFNPA Planning Committee (19 Dec 2017).** On the published agenda, Hatch Motors is the only Sway application to be considered. Three of the appeals to be noted were in Sway and all three were dismissed in line with Sway's recommendation, and the Sway Village Design Statement was extensively referred to and used to support the decision in two cases. The most recent planning application for the site of the Silver Hind may be the subject of a forthcoming appeal.
- **NFNPA Authority Meetings (14 Dec 2017).** After some discussion, the draft Local Plan was approved for consultation over a six-week period starting in January. After allocating the area inside the 400m zone to greenspace, the site opposite Church Lane is earmarked for 40 houses, of which 20 must be provided as affordable housing for local people in housing need. All of the dwellings on the site will be limited to a maximum floor area of 100 square metres, equivalent to a modest 2-3 bedroom property.

#### **b) Hatch Motors Application**

Cllr Tarling gave a summary of the current position: the End of Consultation date was 27<sup>th</sup> November, and Sway submitted comments to meet that deadline. Since then a further 25 documents had been added to the application. Since the Planning and Transport Committee meeting on 7<sup>th</sup> December, 3 more amended plans and a 44-page document on traffic matters (which the NFNPA had received on 30<sup>th</sup> November) had also been added. Sway Planning and Transport Committee and the Parish Clerk have been working on preparing comments on the additional documents added after the End of Consultation; preparing Sway's case for the NFNPA Planning Meeting next Tuesday; and formally expressing Sway's disappointment over the entire process.

#### **c) Hatch Motors Application: Highways Report Revisions**

Cllr Tarling reported that a group opposing the Hatch Motors application had made a request to the Planning and Transport Committee, to be reimbursed £600 for an additional Highways report because of changes allowed after the End of Consultation which required further research. The group had already funded two reports which the Planning and Transport Committee had used as appendices to previous comments. Cllr Tarling noted that this amount was beyond the budget of the Committee, so needed to be brought to Council for a decision.

The Clerk had been asked to clarify whether in fact the Council could make such a decision and she reported that whilst the Council was entitled to pay for advice to help them make decisions, giving money to a 3<sup>rd</sup> party over which they had no control, was not recommended. The process should be (if it was decided by the Council to go ahead) that the Highways Report revision be commissioned by, and issued directly to, the Council. Then any payment could legitimately be made by the Council.

Cllr Tarling, as Chair of the Planning and Transport Committee, informed the Council that the Planning and Transport Committee would not recommend this expenditure.

Whilst the Committee has sympathy in light of the poor process surrounding the Hatch Motors application, it was not appropriate for the Council to make such a payment. A brief discussion was held between Councillors.

**DECISION:** Cllr Tarling proposed that the request for a financial contribution of £600 to the informal group opposing the Hatch Motors application be denied. This was seconded by Cllr Golby and unanimously agreed.

#### **d) Transport Matters**

Cllr Marchant updated the Council on both December activities and gave a brief summary on the figures at year end, which showed an encouraging improvement in law abiding drivers, up 5% on 2016 numbers. All reports are available on the Parish Council website.

#### **PC 17/167 Stanford Rise**

No update was received.

#### **PC 17/168 Jubilee Field Pavilion**

No update was received.

#### **PC 17/169 Sway Village Hall**

The Clerk had received a written update from the Friends of Sway Village Hall and read the report:

- Work continues towards a launch of the Cinema and Live screenings component of the Project. £9,500 is still needed.
- The Friends will be making a presentation to a NFDC Task & Finish Group next week in support of one of our applications.
- Legal work to extend the Sway Village Hall Lease to 100 years and to change the charity's status to 'Incorporated Charitable Organisation' continues.
- Sway Village Hall Charity would be grateful to hear from anyone interested in joining the Friends as they progress with their Project.

#### **PC 17/170 Youth Centre**

Cllr Fleat had submitted a written update which the Clerk read:

Report on AGM of Sway Youth Centre, Monday 4<sup>th</sup> December 2017

- The full committee was in attendance, including two members of Sway Parish Council and two members of the public.
- The Chairman took the meeting and the minutes of the previous AGM were approved.
- The Chairman reported that the fabric of the building was in good repair. He thanked Rev John Pawson for dedicating the two memorial benches that have been placed outside the Youth Centre and thanked the Brownies for planting the rockery.
- The Treasurer reported that the financial situation of the Youth Centre is healthy with modest reserves.

- Rev John Pawson reported that he would be leaving Sway in the summer. He also said that when the lease is due for renewal in a few years' time it would be at a more realistic figure.
- Improvements to the toilets were discussed with the possible inclusion of a couple of shower units.

Ordinary Meeting:

- Rev Pawson also thanked the Parish Council for pruning the overhanging branches at the rear of the Youth Centre.
- The Guides Association representative reported that there may be a new Guide pack in the Village shortly.
- There is still no Youth Club at the moment however they do still hold £1,000 donated by the late Ken Thornber and the Youth Leader asked for suggestions on how this could be spent.
- The Youth Club Room will be tidied up so that it can be put to better use.

**PC 17/171 Items for the next agenda**

The Chair asked for any items to be added to next month's agenda.

- The Clerk wished to add the new General Data Protection Regulation (GDPR) which will come into force in May 2018 to replace the current Data Protection regulations. It will involve quite a lot of work and changes to policies and procedures within the Council.
- Cllr Pepper wished to add the possible adoption of the Telephone box in Set Thorns Road to the agenda. She noted it had previously been discussed and had support from residents.
- Cllr Turner wished to add the request from Rev John Pawson to be given a number of the remaining commemorative medals which were produced for The Queen's 90<sup>th</sup> birthday celebrations.

**PC 17/172 Any Other Business**

The Clerk had been asked to mention the NFNPA Volunteer Fair which would take place on 28<sup>th</sup> January at Lyndhurst Community Centre.

**PC 17/173 Date of Next Meeting**

The Chair confirmed that as advertised the next meeting will be on Thursday 25<sup>th</sup> January 2018, in Jubilee Field Pavilion starting at 7:30pm.

The Chair thanked everyone for attending, and the meeting closed at 8:23pm.

Signed ..... Date.....