



Minutes of the Meeting of the Council held on Thursday 2nd August 2018, at the Jubilee Field Pavilion

Present:

Cllr Stephen Tarling, Chairman
Cllr Barry Rickman
Cllr Graham Turner
Cllr John Warden
Cllr Ted Fleat
Cllr Seacombe

Cllr Kevin Cripps, Vice Chairman
Cllr Peter Dance
Cllr Alex Pepper
Cllr Len Thomas
Cllr Hugh Marchant
Katie Walding, Clerk & RFO

In attendance:

Sway News and 17 members of the public (MotP)

The meeting started at 7:30pm with a welcome from the Chairman.

18/134. Apologies

Received and accepted from Cllr Golby.

18/135. Declarations of Interest

None declared in relation to agenda items.

18/136. Conserving the Forest Fringe

Sean Marsh, Estates Officer at the Forestry Commission (FC), confirmed that this project was put together under the Our Past, Our Future scheme between the NFNPA and 10 other bodies including the FC. The project focuses on the identification and mitigation of encroachment, as the forest is under immense pressure. As a Site of Special Scientific Interest and a Special Protection Area, as well as containing wetlands of international importance, this is especially important around Sway parish which has an extensive forest boundary.

Examples of encroachment include, but are not limited to: building works, boundary creep, fences being moved, track widening, use of inappropriate materials. All these could be minor amounts of ground individually but when added up across the entire forest cause major loss.

Mr Marsh went on to discuss a number of examples of encroachment which he and his team had faced, as well as the cross over to other teams, including verge protection. There was a Q&A session where members and MotPs raised a number of points.

Finally, Mr Marsh explained that as a lottery funded project, there was a clear focus on informing and educating everyone connected to the forest that was interested. To this end he could offer a walking tour of the forest fringe at Sway to identify and discuss encroachment as it appeared or could appear in this area.

ACTION: The Clerk to schedule a forest fringe walk with Sean Marsh for those that wished to attend.



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The Chairman thanked Mr Marsh for the interesting talk, who handed out leaflets and reminded the room of the website containing all the details (as well as PDF versions of the same leaflets). <http://www.newforestnpa.gov.uk/conservation/landscape-partnership/projects/conserving-forest-fringe/>

18/137. Minutes of the previous Meeting and matters arising

Draft minutes of the meeting held on 28th June had been previously circulated and published. Members approved the minutes as an accurate record by all members present at that meeting and they were signed by the Chairman.

18/138. Chairman's Report

The Chairman reported that there was a full New Forest National Park Authority on Thursday 12th July, which mostly covered administrative matters. Oliver Crosthwaite-Eyre is still Chair and Edward Heron is still Vice-Chair, and appointments to committees and representatives to external organisations were agreed. Julian Glover (the National Parks Review lead) will be visiting the National Park.

The NFNPA Planning Committee also met on Tuesday 17th July – full details are on their web site, and a report would be made to the Planning and Transport Committee at their next meeting.

18/139. Clerk's Report and Correspondence

a) Playground and Stanford Rise Green ROSPA inspections

These were completed in May and reports had been circulated to all members. There were no major issues but some repairs and maintenance is required. In particular the wooden fence surrounding the playground and the timber uprights of the equipment itself need some attention: cleaning up to remove dirt and lichen with a jet wash and brushes, then once dried, painted with a timber treatment. The Clerk had obtained one quote already and would have recommendations ready for the August meeting.

b) Junior Parish Council

The first meeting took place on 30th June – and the Clerk thanked those Councillors who attended. She reported that the meeting went well, with the children getting a feel for how the meetings will work and the sorts of things they might talk about in the future. The next meeting will be scheduled in September where they hope to progress their first project, currently being considered but likely to be a litter campaign around the village. A generous benefactor had donated £200 to the Junior PC to help it fund its projects, which the Clerk wanted to note with thanks.

Other Matters

- She went on to note that a letter recently received from the Football Club had been circulated; received following the motion carried last month in respect of their pay bar. The Clerk reported that she had invited the Football Club to meet with the Council again as they raised a number of questions which the Council would like to respond to and was waiting to hear back from the FC Committee with dates.



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- A resident wrote to inform the council that some hedging/ditch clearing work that is required to be done, had elicited a quote from Hampshire Highways for £1400 in charges to close the road whilst the works are carried out. This seemed an excessive charge given the actual effort needed and she had encouraged the resident to follow this up with Cllr Mans as our County Councillor.
- Stephen Lugg, Chief Executive of Hampshire ALC, sadly passed away in July and his funeral will be held on 17th August.
- The Sway Scout/Cub/Beaver group had written to the Council:
“As you will doubtless be aware, there is a possibility that the Sway Scout/Cub/Beaver group may be required to re-locate. This is dependent upon the NFDC initiative to develop the existing site behind Setthorns. At this point in time, there is no certainty with regard programme or even whether the existing lease will actually be terminated. In the event that the Scouts are able to remain on the present site, there will inevitably be an urgent requirement for fairly major refurbishment of the existing scout hut.

We would like to register this matter with you, and request that you consider the potential future need for some assistance with any relocation. This could be, for example, provision of some space/container etc in order to store equipment whilst any relocation or refurbishment takes place. As we have no definitive dates, we are simply raising this matter for your consideration. We will notify you immediately when we have any further information in this regard. It is our present understanding that the situation may not progress for months or even years. Thank you in advance for any support or advice that you are able to provide.”

- Temporary Road Closures for the New Forest Marathon Sunday 9th September 2018 covered the whole parish from Marlpit Oak Road through the village and out past Setthorns between approximately 0955 and 1325 hrs:
 - B3055 Marlpit Oak Road between its junction (jn) with Sway Rd and its jn with C75 Pitmore Lane 0955hrs and 1230hrs-southbound only
 - B3055 Marlpit Oak Rd/Durnstowen between its jn with C75 Pitmore Lane and its jn with Manchester Road 1000hrs-1300hrs-southbound only
 - Manchester Road between its jn with B3055 Durnstowen and its jn with Middle Road-westbound only 1000hrs-1315hrs
 - Middle Road between its junction with Manchester Road and its jn with C75 Station Road Sway 1000hrs-1325hrs- westbound only
 - C75 Station Road Sway between its jn with Middle Road and its jn with C75 Brighton Road 1005hrs-1325 hrs-westbound only
 - C75 Brighton Road between its jn with C75 Station Road and its jn with C10 Longslade 1005hrs-1325hrs- northbound only

ACTION: Full details would be published online and across social media in due course.



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18/140. District Council Report

Cllr Rickman reported on another successful New Forest Show where the NFDC stand had been very well received. He noted that the biggest item of interest and concern was around recycling and it had been suggested that the show ground needed to offer recycling facilities at the event. He hoped that NFDC might be able to help with that next year.

The Cabinet had met the day before with a clear focus on financial planning in the medium term. Extensive cuts in Government funding would require careful management but NFDC would work hard to continue to deliver services.

18/141. County Council Report

Apologies received from Cllr Mans.

18/142. Finance

a) Payment Schedule

This had been published and circulated previously.

DECISION: Cllr Cripps proposed the Payment Schedule be approved and Cllr Pepper seconded. This was approved by all except Cllr Turner who abstained due to the inclusion of the grant award to the Village Hall.

b) Bank Reconciliation

This had been published and circulated previously.

DECISION: Cllr Cripps proposed the Bank Reconciliation be approved and Cllr Marchant seconded. This was approved unanimously.

18/143. Grant Application

The Clerk had received an application from Little Flyers Nursery which had been previously circulated. It had been submitted in line with, and fully met the conditions of the Grant Awards Policy of the Parish Council.

DECISION: Cllr Cripps proposed that a grant of £1000 be awarded to the Little Flyers Nursery for the purchase of a storage shed. This was seconded by Cllr Tarling and unanimously approved.

18/144. Finance Working Group (FWG)

No meeting had been held over the last month so there was no formal report. It was noted that the External Audit had been completed and there were no issues arising. The Chair thanked both Cllr Cripps (as Chair of the FWG) and the Clerk for their excellent work.

18/145. Planning and Transport Committee (PaTC)

a) Committee Meeting 12th July

Draft minutes had been circulated and published on line. Cllr Marchant summarised the key points from the meeting and then gave an update on items since:



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- 6 planning applications had been decided (18/00401, 18/00297, 18/00412, 18/00357, 18/00305, 18/00404).
- The Council's response to the Hatch Motors Appeal was submitted along with a copy of the Sway Village Design Statement. The NFNPA has also furnished the inspectorate with a copy of the document.
- Verges in the lanes of South Sway had been cut despite a request to leave them until Pitmore Lane was re-opened.
- The Clerk had submitted the Council's request for verbal representation at a number of the November dates in response to the Local Plan Consultation – confirmation was yet to be received.
- Three members of the PaTC had completed a very productive site visit to Claywood House, Arnewood Bridge Road which had been deferred due to insufficient information.
- Pitmore Lane was now closed and would remain so for the next 4-6 weeks.

b) Speedwatch

The team had covered 9 hours in July with 139 speeding vehicles reported. Full details at <http://www.sway-pc.gov.uk/csw>

c) Brewin Dolphin Cycle Event, 7th July

The draft report on the event had been previously circulated for consideration that it be submitted by the Parish Council to the organiser. With a minor amendment to the text (to clarify that the reduction in speed limits on the A337 was recommended as a temporary measure just for the event) this was approved unanimously.

d) Tree Representative

It was noted that the co-option of Karen Marshall to the Committee as a non-voting member was unanimously approved at the June meeting.

e) Vice Chair

It was noted that Cllr Seacombe had been elected as the Vice Chair of the PaTC.

f) Terms of Reference

The updated Terms of Reference had been approved and adopted by the PaTC, with one significant amendment which was to remove the need to report back to the Council fully on the PaTC meetings.

ACTION: The Clerk to publish the newly adopted version of the PaTC Terms of Reference on the website.

Cllr Warden had responded to the Hampshire County Council's public consultation on public transport, on behalf of the Cango Users' Forum. He asked that the Council consider writing in support of that submission and the Council unanimously approved.



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ACTION: The Clerk to write a letter of support to the Cango Users' Forum submission to the HCC consultation on public transport, and copy the letter to Cllr Mans at HCC.

18/146. Open Spaces and Facilities Working Group (OS&FWG)

The OS&FWG met on Monday 30th July with Cllr Golby attending remotely via speaker phone.

A number of matters were discussed:

- The WI centenary tree position has been agreed.
- There was some discussion about the hedging at the back of Stanford Rise Green (SRG) following a number of discussions with residents this year.

ACTION: The Clerk to talk to the groundsman about reducing the height either gradually or in one go, to give some uniformity.

ACTION: The Clerk to write back to the resident who had asked to reinstate private access to SRG, confirming that the Council preferred not to grant permission and to explain the concerns and reasons for refusal.

- The Clerk had received a quote for a Legionella Risk Assessment at the Pavilion and there was some discussion about the need for this in a closed system.

ACTION: The Clerk to follow up on the quote for a Legionella Risk Assessment to ensure this was definitely required at Jubilee Field which has no water tanks.

- The OS&FWG recommended the purchase of 24 folding chairs (the same as those previously borrowed from the Cricket Club).

DECISION: Cllr Cripps proposed, and Cllr Dance seconded, the purchase of 24 x folding chairs at approximately £220+VAT. This was unanimously approved.

- It was recognised that storage is very tight at the Jubilee Field and the Clerk had recommended consideration of a shed being purchased and placed on the hard standing which already existed.

ACTION: The Clerk to check with the NFNPA and also to obtain quotes

- The Tennis Club meeting to discuss their proposal for a club room would be scheduled in due course; the Clerk was in touch with the Secretary of the Committee on this matter and would report back when dates were offered.



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- Some brief discussion in regard to weekend hall hires resulted in agreement that the Clerk would assess each enquiry on its own merit before confirming any hire.
- There was some discussion on how best to progress the proposed MUGA and playground update and the OS&FWG suggest a public meeting is convened for residents and interested parties to engage their support – and ideally action – to help carry the project forward. It was noted that a lot of work had previously been done specifically in regard to the MUGA and that this should be used as the basis for moving forwards, with update as required. The Clerk noted a useful meeting with the leader of the Brockenhurst MUGA project and would write a brief report on the key points and advice received.

It was noted that a group of residents had stepped up to help the Village Hall Cinema project and this was a model which could be replicated, hopefully with the same success.

Cllr Seacombe reminded the Council that there was £5000+ in the S106 funds available for an extension to the current playground perhaps with a new piece of equipment, and suggested that the Junior PC could perhaps be consulted on what might be appropriate.

ACTION: The Clerk to publicise a meeting to progress the project; and to write notes of the meeting with the Brockenhurst MUGA Project Leader.

18/147. Stanford Rise Green (SRG)

There was a brief discussion on the ruts which have appeared in the ground due to the very dry conditions. The Clerk had sought advice on what to do and the recommendation was to wait until the weather had broken and the holes could be filled successfully. In the meantime, as it was felt to be a potential trip hazard, the Clerk would put up a warning sign for MotPs.

ACTION: The Clerk to place a sign on the gate warning of the ground conditions.

18/148. Sway Village Hall

Cllr Thomas reported on the meeting held 23rd July. Discussion focused on the roof repairs and it was noted scaffolding had been put up and work started on Monday 6th August. The hall would be closed for 4 weeks.

A trustee had recently resigned but a replacement had already been identified.

The cinema pre-launch would take place on 29th September as a free event (with donations please!) and feedback sought from those attending. It would be launched on 5th October.

Sway Open Gardens had been confirmed for Sunday 9th June 2019.



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The next meeting would take place on Monday 10th September.

18/149. Youth Centre

No meeting had been held so there was no update.

18/150. Other Matters for Discussion

- Cllr Fleat raised the question of the heras fencing which had been cleared from the hard standing at the side of the Pavilion, and who owned this and what should be done with it. The Clerk suggested asking the sports clubs if they owned it or wanted it and if not, plans should be made to clear it or get it removed.
- Cllr Turner mentioned that a tree behind the Village Hall which overhung the plot was causing some concern and may need to be pruned back. It was recommended that in the first instance the NFNPA tree team be contacted to do a site visit and give some advice.

18/151. Items for the Next Agenda

- Football Club meeting (if it has taken place)
- Financial Risk Assessment which has been completed

18/152. Date of Next Meeting

The August meeting of the council was confirmed as Thursday 23rd August 2018.

With all business concluded, the meeting closed at 9:02pm.

SIGNED:.....DATE:.....