



Minutes of the Meeting of the Council held on Thursday 23rd August 2018, at the Jubilee Field Pavilion

Present:

Cllr Stephen Tarling, Chairman
Cllr Barry Rickman
Cllr Graham Turner
Cllr John Warden
Cllr Ted Fleat
Cllr Seacombe

Cllr Kevin Cripps, Vice Chairman
Cllr David Golby
Cllr Alex Pepper
Cllr Len Thomas
Cllr Hugh Marchant
Katie Walding, Clerk & RFO

In attendance:

Sway News and 5 members of the public (MotPs)

The meeting started at 7:30pm with a welcome from the Chairman.

18/153. Apologies

Received and accepted from Cllr Dance.

18/154. Declarations of Interest

None specific to the agenda.

18/155. Minutes of the previous Meeting and matters arising

Draft minutes of the meeting held on 2nd August had been previously circulated and published. Members who had been present at that meeting unanimously approved the minutes as an accurate record and they were signed by the Chairman.

18/156. Chairman's Report

The Chairman expressed concern about the gate to Jubilee Field being left open, particularly given the recent increase in local thefts and vandalism, and the situation at Eastleigh Railway Station car park. He noted that since the repairs and new combination lock in February, all user groups had been given the code with instructions that the last car out of the car park should lock the gate. This didn't appear to be working all the time and he therefore asked that the Open Spaces & Facilities Working Group (OS&FWG) – along with the Jubilee Field Users' Group (JFUG) – review and come up with suggestions.

The Parish Clerk had asked the Chairman to check the planning situation for an additional storage shed on the concrete slab by the Pavilion, for the sports clubs and Parish Council use to free up changing room space. He had checked with NFNPA Planning and measured up the hard standing and was able to report that under the General Permitted Development Order 2015, part 12, the Council should be able to put up an outbuilding, perhaps with a Certificate for Lawful Development. The OS&FWG were already looking at proposed solutions and would be consulting with the JFUG and reporting back to the full Council in due course.

More generally on security, the Chairman asked if the OS&FWG could also review the alarm system and if necessary, make recommendations on how it could be updated or enhanced.



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He went on to note great success in both the gas main repairs on Pitmore Lane and the closure of adjacent lanes (including the enterprising group of neighbours who had a street party – as reported in the A&T). Cllr Marchant would provide a full update under agenda item 10.

Finally, the Chairman mentioned the recent vandalism at the Village Hall and asked that Cllr Turner give an update as part of his general update at item 13 below.

18/157. Clerk's Report and Correspondence

The Tennis Club requested permission to replace their noticeboard in Pavilion hall with a new improved version. It will be slightly bigger but remain in the same position on the wall. The Clerk had confirmed that this would be welcomed and should look very smart. It would include their new logo and some framed certificates after recent wins in two leagues.

The Clerk noted that the Caretaker would be absent until early September. In agreement with the Chairman she had engaged the services of Busy Bea Cleaning Services again to provide cleaning services three times each week. The task which still needed some coordination was the collation and preparation of the rubbish. Some councillors had already volunteered to help out and it was agreed that Cllr Thomas would cover Friday 24th, Cllr Tarling on Monday 27th and Cllr Rickman the following Friday, 31st August.

The Royal British Legion have launched a campaign called "There but not There" including the installation of Silent Soldiers, in honour of the fallen on the centenary anniversary of the First World War. A range of silhouettes have been created, in a number of styles to accommodate all price brackets. NFALC discussed this at their recent meeting and NFDC had suggested that if parishes wish to participate in the campaign then they will publish an online map of where they can be viewed across the District. The Planning Dept would need to be notified but there would be no issue if Sway wished to put one up on its own land – though maybe more to do in terms of applying for permission if it were preferred to site it on public land or the side of the highway.

The Clerk noted that other local Parish and Town Councils had installed silent soldiers and suggested that the Council might to consider one for Sway, after residents had also mentioned it to her.

The options are:

- Acrylic Seat silhouette £42
- Black silhouette £250 (recommended by the Clerk)
- Aluminium outline £750

A number of residents had suggested that they would like to make a donation if the council were to go ahead.

ACTION: The Clerk to collate all the details and add to next month's agenda.



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Finally the Clerk informed the members that she would be having a clear out in the parish office. In line with guidance, a lot of paper could be shredded and the rest rationalised and organised. She reassured members that if in doubt she would not throw it out!

18/158. District Council Report

Nothing major to report.

18/159. County Council Report

Cllr Mans not present so no report.

18/160. Finance

a) Payment Schedule for August

This had been published and circulated previously.

DECISION: Cllr Cripps proposed and Cllr Marchant seconded that the Payment Schedule be approved and members unanimously agreed.

b) Bank Reconciliation to 31st July

This had been published and circulated previously.

DECISION: Cllr Cripps proposed and Cllr Warden seconded that the Bank Reconciliation be approved, and members unanimously agreed.

18/161. Finance Working Group (FWG)

a) Financial Risk Assessment

This had been carried out by the internal auditor on 9th July and previously circulated along with an action plan drawn up to mitigate the risks. (Attached as Appendix A). Cllr Cripps, as Chair of the FWG, briefly summarised the various actions. No questions were raised.

b) Quarterly financial review

The Clerk had prepared this as per Standing Orders and circulated first to the FWG and then full Council. There was still concern over the utility bills and the Clerk noted that now the new contracts had all commenced she would commence monitoring and report back in due course.

18/162. Planning and Transport Committee (PaTC)

a) Committee Meeting 9th August

Draft minutes had been circulated and published online. Cllr Marchant summarised the key points from the meeting and then gave an update on items since.

b) 18/00089 Beverley Appeal Response

There had been multiple iterations of this lengthy and detailed response, including a note in regard to clarify that the NPPF version (referred to in both the appellant's and Committee's responses) was that in place at the time of the original application submission. The NPPF had recently been updated.



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DECISION: Cllr Marchant asked the PaTC Committee for approval to submit the final version and this was unanimously approved.

ACTION: The Clerk to share the final version on the website.

c) Other matters

Cllr Marchant went on to note that the Hatch Motors appeal was ongoing.

The Fyre Stychen appeal had now been set and needed to be considered at the next PaTC meeting on 13th September.

ACTION: Cllr Marchant and Cllr Seacombe to draft a response for that meeting to approve.

One planning application had been decided (18/00491 Belgrano). Sway gave it a 5 and it was granted subject to conditions.

Cllr Tarling gave a brief summary of the recent NFNPA Planning Committee meeting (no Sway applications).

d) Pitmore Lane Closure

Several formal and informal updates had been received from SGN over the past 2 weeks in regard to the gas main replacement works on Pitmore Lane. The project was progressing well, with new plastic pipe all the way from just South of the cattle grid by Shirley Holms to just a few yards north of Pauls Lane. They were now replacing the final section down to Kings Lane where it would connect into existing plastic piping.

SGN stated that they were also working on replacing the final section of steel piping north of the cattle grid at Shirley Holms. Here they planned to use directional drilling in order to meet up to the existing plastic piping on the other side of the road at Pitmore Lane/Shirley Holms junction. This would be quite tricky as there is a lot of other underground plant in the area so they have to go slowly. They still hope to have all the work completed on time but obviously they can't commit to this. It was noted that a slight overrun now would be preferable to the need to come back at a later date (probably next Summer) to complete the job.

e) Transport Matters

The Community Speedwatch team were on duty 6th – 11th August with 135 speeding vehicles reported. Full details at <http://www.sway-pc.gov.uk/csw>

Cllr Marchant had started work on the paperwork for the Flashing Speed Limit Reminder (VASLR) and was pleased to report that there were some (hopefully) suitable posts which might reduce the cost of the project or could alternatively provide additional locations. Some brief discussion was had in regard to the type of equipment which was to be purchased. Further details would follow in due course.



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Finally Cllr Marchant noted forthcoming events which would affect the roads around Sway:

- Rattler cycling event, Sunday 26th August
- New Forest Marathon, Sunday 9th September
- Wiggle cycling event, 15th – 16th September

18/163. Open Spaces and Facilities Working Group (OS&FWG)

a) Consideration of quotes for playground: timber equipment and fence clean/treatment

Three quotes had been received by the Clerk and previously circulated. There was a brief discussion in regard to the methods proposed by the various contractors.

DECISION: Cllr Cripps proposed accepting the quote from Contractor C and Cllr Marchant seconded. The vote went in favour (10 for, 1 against).

18/164. Stanford Rise Green (SRG)

Nothing to report.

18/165. Sway Village Hall

Cllr Turner was pleased to report that the new roof was complete, with only the scaffolding to be removed. None of the contingency funds had been required, and the bill was being settled as planned. He noted that Building Regulations had been obtained for the work. Some electrical updates had also been completed, including audio visual and lighting improvements. Work would start on the cinema installation after the bank holiday. The Cinema pre-launch was now confirmed for Saturday 29th September with the official launch the following week on Saturday 5th October. Films to be aired would be announced in Sway News.

He went on to give a summary of the issues with vandals at the village hall. Unfortunately despite photographs and CCTV evidence as well as identification of 2 of the culprits, the Police would not be taking any action.

This sparked a lively debate with members and MotPs as it was acknowledged that a pattern was forming where communities were providing names and evidence to police who would not respond. Cllr Rickman suggested writing to the Police Commissioner to give these examples and express the concern of the parish to the lack of policing provided to them.

ACTION: Cllr Turner to draft a letter to the Police Commissioner and the Clerk to send with a copy to Cllr Rickman in his role at NFDC to follow up directly.

18/166. Youth Centre

Nothing to report.



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18/167. Other Matters for Discussion

An MotP noted that the post box by the allotments had been stolen. Royal Mail wouldn't replace without pressure.

ACTION: The Clerk to write and urge Royal Mail to replace as it was a significant asset to the residents who otherwise had to travel to the village centre.

Cllr Seacombe requested that the Clerk speak to NFNPA to establish if any permission would be required if a new piece of play equipment were added at Jubilee Field.

ACTION: The Clerk to seek advice on planning permission for play equipment.

Following the recent spate of crimes and vandalism, an MotP asked about the resurrection of a Neighbourhood Watch Scheme. Another MotP noted that Brockenhurst have an active scheme already in operation and may be able to advise on how to progress.

ACTION: The Clerk to invite local Police to a future meeting and also invite the local Neighbourhood Watch Scheme Coordinator to attend.

ACTION: Cllr Rickman to contact residents that ran Sway Neighbourhood Watch previously to establish if they would be interested in being involved again.

18/168. Items for the Next Agenda

- Silent Soldier Campaign
- SPC awards – cut-off date to be decided for next Spring so that suitable promotion can be made.

18/169. Date of Next Meeting

The September meeting of the council was confirmed as Thursday 27th September 2018.

With all business concluded, the meeting closed at 20:45 pm.

SIGNED:.....DATE:.....