



## Minutes of the Meeting of the Council held on Thursday 27<sup>th</sup> June 2019, at the Jubilee Field Pavilion

### Present:

Dawn Bampton (DB)	NP	Karen Marshall (KM)	P	Stephen Tarling (ST)	P
Nicky Bowler (NB)	NP	Anthea Merchant (AAM)	P	Len Thomas (LJT)	P
Peter Dance (PD)	NP	Alex Pepper (AP)	NP	Lisa Thomas (LAT)	P
Adam Marshall (ADM)	P	Vicky Ryce (VR)	P	James Willis (JW)	P

*Present (P) Not Present (NP)*

Also present: Keith Mans, Hampshire County Council  
Katie Walding, Clerk & RFO

In attendance: 4 members of the public (MotPs) and Sway News

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The meeting started at 7:00pm with a welcome from the Chairman and a reminder that the meeting would be recorded.

### **19/096. Apologies**

Received from Cllrs Dawn Bampton, Alex Pepper, Nicky Bowler, Peter Dance and District Councillor Barry Rickman.

### **19/097. Declarations of Interest**

LJT is a member of the Tennis Club in reference to item 19/105(a).

### **19/098. Minutes of the previous Meeting and matters arising**

The Minutes from the Annual Meeting on 16<sup>th</sup> May 2019 had been previously circulated and published online. Those who were present approved the minutes as an accurate record, and they were signed by the Chairman.

### **Matters Arising**

- The Clerk had tried to convene a Cango Governance meeting but with no success so far. John Warden, Chair of the Cango Users' Forum and Cllr Mans – both present – reinforced that they are both keen that this meeting should happen. John Warden confirmed that the original agreement suggested an annual meeting for each interested party should take place.

**ACTION:** The Clerk to write to Graham Flexman again to request that a meeting is convened, and that figures are provided on the expenditure to which all parties are contributing.

### **19/099. District Council**

Cllr Rickman had sent his apologies.

### **19/100. County Council**

Cllr Mans confirmed that he aims to attend at least every other meeting of his parishes. He started with some good news; Ofsted had completed an inspection just after Easter, looking specifically at children's services and social care. Hampshire County Council was awarded an



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outstanding assessment across the board. As one of the lowest funded authorities, this achievement gives HCC good standing at Government level. Cllr Mans noted that the main challenge was actually in recruiting social workers. HCC are now sponsoring university students and post graduates, in order to provide a supply of excellent quality young people.

The Innovations Volunteer scheme gives opportunities for volunteers to support children and their families who are at risk or in crisis, working with social workers. Volunteers have the time to build up relationships, provide an independent listener to whatever children or their families want to say and alerts the social workers to any safeguarding issues.

Roles are diverse, from mentoring to interviewing children who have been missing - a key part of County Lines drug dealing, to being an independent visitor for children in care homes. Getting volunteers to work alongside employees, gives the best of both worlds, without the additional cost and HCC are proving that the model works really well.

Cllr Mans reminded members that his devolved budget is open now until the end of February 2020.

Finally, he noted that HCC are now trying to find ways to balance their budgets, and are running a public consultation. With less money available and growing demand for council services, decisions will need to be made about what it can and cannot provide in the future. Cllr Mans would encourage everyone to give their views before the closing date of 17<sup>th</sup> July.

**ACTION:** The Clerk to publicise the consultation across social media channels  
[Web link](#)  
[Info Pack](#)

### 19/101. Chairman's Report

ST noted the proposal for Central Convenience Stores to provide a Post Office Counter, currently under [consultation online](#). He urged everyone to submit their comments, as it was important that residents' views were heard.

The recent NFNPA Southwest Quadrant meeting covered the proposed New Forest Professional Dog Walker's Charter, the options for community-led and rural affordable housing; the new NFNPA Local Plan; the Holmsley Bridge works; the New Forest Consultative Panel and Ash die-back.

At the recent NFNPA Planning Committee there was also a proposal that the NFNPA should move to using the Community Infrastructure Levy to support infrastructure from new dwellings and a fraction of that goes to Parish Councils – 15% or 25% if there is a Neighbourhood Plan. There was also more dismay over the automatic conversion of sites to massive residential caravan sites with no consultation or permission required.

ST noted that there could be some extremely hot weather coming over the next few days, and residents were advised to take care of themselves and any vulnerable neighbours – including at the Sway Carnival Fete which would, once again, likely be rewarded with good



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weather. The Fete would take place from 11am to 3:30pm: and the Parish Council were aiming to present some options for its objectives for this session (up to May 2023) to which residents were urged to voice their opinions. He noted the vast variety of activities offered during Sway Carnival week.

The postponed official opening of the Stanford Rise Green wild play area would take place on Saturday, 6th July from 2-4pm and all would be welcome.

There was to be a thought-provoking think-tank on the Future of Rural Communities (in Hampshire) which ST would attend the following week and the organisers (including the Southern Policy Centre) had produced a number of papers on the challenges facing rural communities.

Finally ST offered congratulations to Sway Junior Parish Council for persuading the NFDC to provide an additional rubbish bin adjacent to the school entrance as part of their on-going anti-litter campaign. The Clerk noted that following her press release, there should be coverage in both the A&T and Sway News.

### 19/102. Clerk's Report and Correspondence

The Clerk summarised recent correspondence received:

- Notice of the next Brewin Dolphin New Forest Summer Cycling Sportive on 29<sup>th</sup> June, coming from Bashley on the B3055 and turning right into Pitmore Lane, with flow times stated as 10am to 3.30pm.
- Notice of a temporary road closure at Pauls Lane (Coombe House end) from Monday 19th August 2019, for a likely maximum duration of 9 days, in order to carry out water and electricity service connection works.

**ACTION:** The Clerk to pass contact details to JW

- A letter from The New Forest Shakespeare Festival 2020 outlining plans for a new event and asking for thoughts and comments.

The Clerk went on to note:

- Blinds in the hall have been updated to metal cords.
- Shed security has been improved with the installation of a deadlock with reinforcements to the doors, and a quote would follow for a stand-alone, self-powered intruder alarm as a further deterrent. The Clerk asked the AWG to consider and make a recommendation to the July Council meeting.
- Work continued on meeting contractors and arranging for quotes on various items in the Pavilion, including the ventilation of changing rooms, creation of a storage and cleaning cupboard in the front hall, and deep cleaning to the changing rooms.
- In respect of the Audit regulations, the Notice of Public Rights had been published online and on the noticeboard at the Pavilion, confirming the exercise of public rights to view our accounts between the dates 24<sup>th</sup> June and 2<sup>nd</sup> August.
- Fete arrangements were all in order. The Clerk had agreed to provide access to the pavilion on Friday evening for the storage of chairs, gazebos etc overnight, and



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access from early Saturday morning for the set up of the Fete. She had written a letter to confirm the Council's agreement to set a Temporary Event Licence alongside the Council's existing Premises Licence. Approval had been received from the insurer in respect of tree climbing activities. The grounds, including hedging, had all been trimmed in preparation.

### 19/103. Amenities

#### a) Amenities Working Group (AWG)

LAT was elected as Chair at the meeting on 12<sup>th</sup> June. She confirmed that Terms of Reference were accepted, based on the previous Open Spaces and Facilities Working Group version.

#### b) Stanford Rise Green

The Clerk summarised the plans for the official opening event – all participants had reconfirmed except sadly Graham Turner.

#### c) Football Club (FC) ground maintenance

LAT said that this had been discussed at some length by the AWG. They felt there were two elements for consideration and recommendation: specifically, the work already requested and then future arrangements for procurement.

Three quotes had previously been presented at the May meeting and a decision deferred pending a response from the FC. The Clerk confirmed that the FC had now confirmed that they would provide £500 towards the cost. On the basis of the contribution from the FC, the AWG recommended the council approve the lowest quote.

Going forwards, LAT explained that the AWG would look at the whole process of how ground works and maintenance were procured across both football and cricket pitches. If the works were combined, it could be much more cost effective, as well as streamlining the process to make it easier and less bureaucratic. LAT and the Clerk would initially take this forward and work alongside the cricket and football clubs, to establish a protocol that would ensure the best value on behalf of Sway tax payers.

**DECISION:** LAT proposed and LJT seconded that the Council accept quote C for the football pitch work on the basis of the Football Club's £500 contribution. This was approved unanimously.

#### d) Memorial Bench applications

The AWG recommended agreement in principle to both applications. LAT noted however, that the Memorial Bench Policy stated that benches should be 'as per the standard' set by the Council, however this had not been substantiated. The AWG had discussed what that standard should include and felt that locally resourced, sustainable wood was a must. The Clerk had already communicated with the applicants and sought their agreement to this basis, which had been forthcoming.



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### i. Bench to be sited at Jubilee Fields Cricket Pitch

A locally sourced oak bench, with carved inscription, had been agreed with the applicant and the Clerk had sourced a local provider with whom she would put the applicant in direct touch for ordering.

**DECISION:** LAT proposed and JW seconded that this application be approved. Members voted unanimously in favour.

### ii. Bench to be sited at the junction of Brighton Road and Gilpin Hill

The Clerk noted that HCC were yet to respond with direction on how to apply for permission for a roadside bench and she would update the AWG and Council when this had been clarified.

## 19/104. Finance

### a) **Payment Schedule for June 2019**

This had been circulated and published prior to the meeting.

**DECISION:** ST proposed and VR seconded that the Payment Schedule for June be approved, and members unanimously agreed.

### b) **Bank Reconciliation**

This had been circulated and published prior to the meeting.

**DECISION:** ST proposed and LJT seconded that the Bank Reconciliation for May 2019 be approved, and members unanimously agreed.

### d) **Legionella Remedial Works**

The Clerk updated the Council on progress: a specification had been written by the Legionella Assessor and used as the basis for quotes. Six contractors had been invited to quote. So far two had declined as they could not meet the timescales, one had already quoted, one had visited earlier that day and would submit their quote next week, and one had yet to respond either positively or negatively. Indications were that the works would not require lengthy decommissioning of the changing rooms and shower facilities. The Clerk hoped to finally put everything before the Council for a decision at the July meeting. She would provide all the quote information to the FWG and ask it to make a recommendation.

## 19/105. Grant Applications

### a) **Sway Tennis Club £4848**

The Chair of the Tennis Club spoke to explain the history and context of the proposal. Some discussion was held between members and the Clerk.

**DECISION:** ST proposed and VR seconded that the Council agree to grant the full amount (or any lesser sum subsequently quoted) to the Tennis Club; with the proviso that at least one additional (preferably two) quote is obtained, with all quotes detailing the paints to be used), to be shared back to the Council with



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a recommendation from the Tennis Club on their preferred supplier. The granted amount to be made up of £1000 from the 2019-20 Grants Budget and the remainder to be covered by General Reserves. This was approved nem con (with 1 abstention).

### **b) Citizens' Advice, New Forest - unspecified amount**

The Clerk noted that last year the Parish Council awarded £150 to the organisation, which meets the Council's criteria as set out in their policy. Members expressed some disappointment that the dashboard didn't provide statistics on Sway specifically as they would prefer to see granular detail. It was agreed that there are lots of good charities doing good work but the focus should be on those which specifically delivered benefit to Sway residents.

**DECISION:** KM proposed and LAT seconded that the Clerk respond to offer the help of the Council, in ways other than financially. For example, the Council could host a clinic at the Pavilion for Sway residents to come and speak to CA advisers, perhaps using Cango to travel to and from the clinic.

### **19/106. Planning and Transport Committee (PaTC)**

JW provided a brief summary from the last meeting:

Heron House – granted because the car can turn on the property. JW spoke re Greenwood – granted. Against policy and SVDS but seemed to be ignored by both the case officer and planning developer.

CLD application Coombe Grange – decided that planning permission is required.

JW feels that an updated SVDS is imperative, taking into account any amendments, variations etc of the new local plan and thinks that a Neighbourhood Plan should be considered – defined precedence in the NPPF over NFNPA policies. Only way to make any realistic impact on securing adherence to policies in the face of an authority which is sometimes dismissive of what Sway does.

ST noted that out of 37 NF parishes, only one Neighbourhood Plan has been progressed. He agreed that the PaTC should review the cost benefit of a Neighbourhood Plan, but warned that it would be a huge undertaking and of course included a full village referendum.

### **19/107. Junior Parish Council (JPC)**

The Clerk gave a brief summary of the JPC which had now been running for a year. It had held six meetings and currently comprised ten children between 7 and 12 years old. She went on to say that support from the Council would make a great contribution to the future of the JPC, both in attending meetings and being involved in future campaigns. Any input or ideas for projects and initiatives the children to take forward would also be gratefully received.

ST noted that the Clerk currently covers the time spent on the JPC herself. He would like the Council to consider changing this and also to consider allocating a small annual budget for the JPC going forwards.



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**DECISION:** VR proposed, and ST seconded that the Council express their tremendous support for the JPC and commit to engaging with it going forwards. £300 would be granted to the JPC budget. The HRWG would be asked to consider how best to manage the Clerk’s time contribution. This was unanimously approved.

**19/108. Other matters for discussion**

- PD – had asked the Clerk to inform Councillors that Sway would have a new vicar, from her installation by the new Suffragan Bishop of Southampton, Debbie Sellin, on Thursday 8<sup>th</sup> August. Ms Sellin will be translated to Bishop status on Wednesday 3<sup>rd</sup> August at St Paul's, London, and installed at Winchester Cathedral on Sunday 14<sup>th</sup> August.
- PD – had attended the Football Club AGM 30<sup>th</sup> May where only 9 people attended--- however, there was a Brockenhurst bowling function on the same evening. Andrew Blackwell stood down as chair and simultaneously vice chair Malcolm Maidment did likewise. These posts would be advertised. It was noted that the floodlight situation was under review. Expenditure had been higher over the past year due to having a second team. Player registrations etc would be computerised going forwards. Everton Garage had agreed to continue sponsorship.
- An MotP noted that the Cango bus needs access to the car park at Jubilee Field and had recently been unable to access as the barrier was not open. It was agreed that the Clerk would provide the code for the lock to the barrier to the Cango drivers.

**19/109. Items for the Next Agenda**

Items for the Village Hall and Youth Centre should be added back onto the agenda.

**19/095. Date of Next Meeting**

The next full Council meeting would be on Thursday 25<sup>th</sup> July, starting at 7:00pm.

With no further business, the meeting closed at 20:58pm.

SIGNED:.....DATE:.....