



Minutes of the Meeting of the Council held on Thursday 23rd January 2020, at the Jubilee Field Pavilion

Present:

Dawn Bampton (DB)	NP	Karen Marshall (KM)	P	Stephen Tarling (ST)	P
Nicky Bowler (NB)	P	Len Thomas (LJT)	P	Peter Dance (PD)	NP
Alex Pepper (AP)	P	Lisa Thomas (LAT)	NP	Adam Marshall (ADM)	P
Vicky Ryce (VR)	P	James Willis (JW)	P		

Present (P) Not Present (NP)

Also present: Cllr Barry Rickman, New Forest District Council
Katie Walding, Clerk & RFO

In attendance: 9 members of the public (MotPs) and Sway News

The meeting started at 7:00pm with a welcome from the Chairman and a reminder that the meeting would be recorded, and also that Sway News would record the meeting for their own use.

20/001. Public Participation

Nothing raised.

20/002. Apologies

Received from PD, DB, LAT, and Cllr Mans from Hampshire County Council.

20/003. Mandy Pickard, NFDC Technical Support Officer

“Waste and Recycling in the New Forest – all you need to know”

Ms Pickard gave an interesting and in-depth presentation which covered the strategy for the management of waste in Hampshire, as well as (NFDC) New Forest District Council’s responsibilities.

Overall, waste generated in the UK is decreasing. Approx. 400kg (63 stone) of waste is generated per adult per year. All this previously went into landfill which is responsible for ¼ of greenhouse gas emissions in the UK. There are currently 450 operational landfill sites; and this is not a sustainable option. There were previously 13 landfill sites in Hampshire and now there is just one.

NFDC is a licensed waste collector – it is not responsible for, or allowed, to do the disposal. (HCC) Hampshire County Council is the disposal authority – and they employ a contractor to provide the facilities called Veolia. This contract is currently under review and a number of improvement proposals have been suggested. However, progress has stalled due to the announcement of the new Government waste strategy. Veolia are now behind the times and there needs to be changes going forward; Ms Pickard is confident that this will be positive in the long term.



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The strategy for Hampshire contains five stages with different parties accountable:

- Reduce (consumer)
- Reuse (consumer)
- Recycle (NFDC)
- Energy recovery (Veolia)
- Landfill (Veolia)

Energy recovery – black sacks are not put into landfill, but instead incinerated to generate energy. This is a far better option compared with landfill.

Landfill – less than 10% of household waste is landfill in Hampshire, including the bottom ash from the incineration process. Only items classed as hazardous are put into landfill because Veolia are legally prohibited from incinerating them. Bulky waste is also put into landfill.

HCC and NFDC both encourage householders to reduce, reuse and recycle. This is a vital part of the process in tackling climate change.

Recycling in the NFDC area:

- **Six in the sack:** aluminium cans, plastic bottles, paper, card, aerosols, tin cans
- **Kerbside glass collection** and garden waste (paid for)
- Also 1000 recycling banks for other materials across the district
- (HCC also provide Household Waste Recycling Centres (tips))

The Material Recovery Facility sorts 260 tonnes of recycling a day; and at Christmas and Easter it is operational 24/7. Occasionally they have open days and residents are welcome to visit and see the facility in operation for themselves.

The question of why more items cannot be recycled is a complex one. In summary, composites are difficult to separate and leave with a material suitable to reuse; the process is intensive and expensive. For example:

Plastics – tubs, boxes, films etc.

There are nine different types in most everyday packaging. There could be three ingredients in just one item like a yoghurt pot. There are different processing methods for the different types. Food packaging is processed differently to medicine containers or other packaging. Additives are included for rigidity, flexibility, strength, etc. as well as preservatives and colourants. Plastic can only be easily recycled if pure.

Wrapping paper - also composite and very difficult to recycle – over 90% is not recyclable. Black bin only please.

Shredded paper – too broken down to reuse, as the fibres are too short. Paper can be recycled approx. 12-14 times but each time the quality degrades.

70% of all food packaging does get recycled across the UK and is a very small percentage of



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overall waste from households. The inclusion of food packaging on fruit and vegetables has actually reduced food waste which is even more of an issue than the packaging itself.

Much of the UK is shipping composite plastics to other countries when it cannot be processed here. Manufacturers only want the pure products and will reject entire batches if just one small contaminant is present.

Food waste is a huge problem – 7 million tonnes of food is thrown away annually across the UK. Research indicates that one third is still edible. This requires a huge behaviour change in residents, both to the amount they purchase but don't need, and what they consider inedible. The advice is to eat it or compost it, or preferably – only buy what you need.

The recovery facilities are monitored by DEFRA almost daily. Everything is monitored and measured automatically and any non-compliance is notified and could cause the plant to be shut down. The sheer cost of that means it is to be avoided at all costs and so the contractor works extremely hard to ensure an efficient and effective service.

At the Energy Recovery Centres where green energy is produced from non-recyclable waste, there is virtually no waste at the end of the process. The average household waste sack can provide enough energy to power a TV for 500 hours. Recycling an aluminium drinks can takes just 5% of the energy compared to manufacturing a new one.

The waste sector is worth £7-11 Billion in the UK
The sector employs 100,000 people
The UK saves £810 Million in landfill taxes by recycling

NFDC receives criticism for being below the national average (43-44%) for the amount it recycles (approx. 34%) but this figure is increasing slowly. During sample testing it has been shown that 10% of the content of NFDC residents' black sacks is actually recyclable and being mis graded. Contamination is costing HCC £1M a year. The advice is 'if in doubt, chuck it out (into black sacks)'.

The Government's new waste strategy is quite radical; proposals on the table include a deposit/return scheme; standardised collections across the country to reduce contamination; extended manufacturer/food producer responsibility; standardised labelling; and increased food waste recycling.

<http://www.newforest.gov.uk/recyclingandrubbish>
<http://www.newforest.gov.uk/article/9732/What-happens-to-your-recycling-and-rubbish>
<https://wh1.snapsurveys.com/s.asp?k=157536891740>

There was a short Q&A session, after which the Chair thanked Ms Pickard for her thorough and interesting presentation.



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20/004. Declarations of Interest

None declared.

20/005. Minutes of the previous Meeting

The Minutes from the meeting on 19th December 2019 had been previously circulated and published online. Those who were present unanimously approved the minutes as an accurate record, and they were signed by the Chairman.

(2) 20/006. District Council (NFDC)

Cllr Rickman gave two updates:

- As a member of the Local Enterprise Partnership for Solent area (Leaders' Forum) Cllr Rickman had been told about the Rural Community Energy Fund which had £40K grant monies available. He felt that solar panels would be ideal for the Jubilee Field Pavilion and offered his help to try and progress that; KM would attend an event to find out more.
- Regarding the electoral review of NF district; 60 councillors would be reduced down to 49 councillors for NFDC. This affected the split of wards and parishes across those councillors. It was calculated according to the number of people across number of councillors, split into wards; and used parishes as building blocks to create the wards. The consultation would be open until 2nd March. Preliminary decisions would be published in June for further consultation. Final decisions would be announced prior to any further local council elections and would take into account the Local Plan and new housing (voter numbers) by the time of the next elections. For Sway this would include the Church Lane development where an estimated 3045 total count means it will become a single ward (including the same boundary across Tiptoe). Cllr Rickman urged councillors and residents to comment on the consultation.

Cllr Rickman left.

20/007. County Council (HCC)

Cllr Mans had sent his apologies.

20/008. Chairman's Report

Cllr Tarling noted:

- Anthea Merchant's resignation. Notice of the vacancy would be published on Friday 24th January. The NFDC Elections Office had confirmed that if no request for an election was received by 13th February then the vacancy would be filled by co-option.
- The NFNPA South West Quadrant meeting would take place on 13th February and agenda items were requested by 30th January.
- At the full NFNPA Authority meeting there had been a climate emergency discussion; ST noted that Andy Brennan, the Sustainability Officer might be invited to the environmental climate charter group which Sway PC was creating.
- This year's Parish Assembly would take place on Thursday 30th April – nominations were now open for the Parish Council Awards and ST reminded everyone that both individuals and groups were eligible.



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20/009. Clerk's Report and Correspondence

- The Precept claim for 2020/21 had been submitted.
- The Clerk had visited Hampshire Highways Operations Centre with other local Clerks on Wednesday 22nd January and had a very interesting meeting, a full tour of the operations centre, followed by lunch with Cllr Mans and Cllr Rob Humby who holds the portfolio for Transport.
- The Clerk had had a useful meeting with an Environment Agency Officer in respect of Church Lane and its surface water issues and would be following up on that with the original resident and other parties including Hampshire Highways. A full report was made to the Planning Committee and is minuted there.
- The Clerk would be attending the SLCC Practitioners Conference in February and therefore not at the next full Council meeting; however, it had been arranged for the Brockenhurst Clerk to cover and she thanked her very much for stepping in.
- She would meet with the Council's insurance broker on 18th February in advance of the policy renewal; councillors with any comments or questions regarding the asset register or any other aspect of the Council's insurance, were invited to send them through prior to that date.
- Following the grant application to Cllr Mans for funds to support the VE Day event, the Clerk had been asked to submit account details, which seemed positive, although official notification had yet to be received.

20/010. Council Objectives

- a. Village Consultation (Cllr Ryce / Cllr Pepper)**
No update.
- b. Sway Parish Design Statement (Cllr Willis)**
No update.
- c. Church Lane Development Group (Cllr Tarling)**
See agenda item below.
- d. Jubilee Field Facilities (Cllr Bowler)**
No update.
- e. Environment and Climate Charter (Cllr K Marshall)**
A plea for help had been posted on social media and very KM was very encouraged as 11 volunteers had already come forward. A brainstorming meeting would be arranged in due course.
- f. Welcome Pack (Cllr Bampton/Parish Clerk)**
Progress was being made on both the content and the distribution channels around the village.
- g. Parking Issues (NEEDS A CHAMPION)**
No update.
- h. Quality Council Awards (Parish Clerk)**
The Clerk had reviewed the criteria and performed an audit, and sought approval to register for the Foundation Award. There was some governance work required which she believed would require 2-4 hours to complete. She noted that currently NALC figures showed that three Councils held the Foundation Award, and just one held the Quality Award, across Hampshire.



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DECISION: ST proposed, and JW seconded that the Clerk register the Council for the Foundation Award and this was approved unanimously

20/011. Church Lane Development

ST noted the open meeting which would take place on Thursday 30th January 2020 from 7pm at the Jubilee Field Pavilion. Background papers were available.

20/012. Planning & Transport Committee (PaTC)

a) 19/00872: Torhaven

JW, as Chair, reminded members that this had been previously refused due to sheer size and materials which contravened the Sway Village Design Statement. Some amendments had subsequently been made to the application, which the Committee reviewed.

DECISION: **2. We recommend REFUSAL, for the reasons listed below, but would accept the decision reached by the National Park Authority's Officers under their delegated powers (unanimous)**

(Sway's response relates to amended application of 14 January 2020.)

Concerns remain over the dimensions of the proposed building, to which further - but very minor - reductions have been made. It is felt that the dimensions still contravene DP37(a) where the requirements are that outbuildings "are proportionate and clearly subservient to the dwelling they are to serve in terms of their design, scale, size, height and massing".

The dimensions of the building are still considered to be too great to be acceptable. There are also still concerns about the disposal of surface water which risks over burdening the very high water table in an area of clay where drainage is already an issue.

If the application were to be permitted, the Committee would request the inclusion of a condition supporting DP37(d) so that there could be no risk of providing additional habitable accommodation in the future.

20/013. Amenities

a. AWG Meeting on 16th January

The Clerk had reported that the cylinders had had their new valves fitted and were now compliant. The gas safety certificate had also been issued. The ventilation system had switches and a timer fitted, and the remaining TMVs had now been replaced. The electrical works had been completed and a compliance certificate issued. The carpets had been deep cleaned. Subsequently the Clerk had also ascertained that the building should have an asbestos survey and report and she would be meeting a professional the following day to review and obtain a quote. Other discussion at the meeting included the items listed under b, c and d below.



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b. Legionella Management Programme Quotes

The culmination of all the works was the implementation of a water hygiene management programme as per the attached report.

DECISION: VR proposed, and JW seconded, that the quote from Contractor C be accepted (at a price of £1650 per annum) for the implementation of a water hygiene management programme and this was approved unanimously.

c. Tree Works

An amendment to the original quote from the selected contractor (as per the attached report) was considered.

DECISION: VR proposed, and JW seconded, to continue with the chosen contractor, with the increase to the approved quote of £378 (from £1833 to £2211) and this was unanimously approved.

d. Allotments

The Chairman of the Allotment Association attended the meeting and explained the issue. Nearly half of plot holders had noted problems with rats at the AGM. The Association was prepared to contribute up to one third of the costs. They had considered getting volunteers to set spring traps with bait (at a cost of approx. £20 per trap) but this was not the preferred choice. Electronic traps are approx. £30 each. The best time to deal with rats was between February and March when they are hungriest. VR noted the possibility of considering a product which sterilises the population. JW suggested contacting Environmental Health at NFDC – where they should be able to get a quote.

ACTION: The Allotment Association Committee to make a recommendation to the Council at the February meeting with three relevant quotes for consideration.

20/014. Finance

a. Payment Schedule for January

This had been circulated and published prior to the meeting.

DECISION: AP proposed and ST seconded that the Payment Schedule for January (containing 19 payments totalling £8,439.32) be approved, and this was unanimously agreed.

Lloyds Bank payment authorisations will be completed by AP and VR.

b. Bank Reconciliation for December

This had been circulated and published prior to the meeting.

DECISION: AP proposed and ST seconded that the Bank Reconciliation for December 2019 be approved, and members unanimously agreed.



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c. Quarterly Review

No questions were raised. The review was duly noted.

d. Interim Audit

The Clerk summarised the circulated report and noted the two recommendations which would be incorporated into the Council’s processes:

1. To list the number of payments and the total cost on both the payment schedule and the corresponding minutes.
2. To initial each page of the Planning Committee minutes.

The report was duly noted.

20/015. Youth Centre

The Clerk would confirm who would attend future meetings and would aim to have the Trustees confirmed prior to the meeting scheduled for early March.

20/016. Village Hall

- A Committee member attended and extended thanks to the Council for their support via loan and grant. The curtains would be fitted on 14th February.
- It had been Village Halls Week – and there had been Village Hall specific posts on social media every day during the week.
- The Drama Club would like to renew lighting in the hall and were working up a proposal.

20/017. Other matters for discussion

Nothing offered.

20/018. Items for the next agenda

Nothing offered.

20/019. Date of the next meeting – Thursday 27th February at 7:00pm.

With no further business, the meeting closed at 21:20 pm.

SIGNED:.....DATE:.....